FEE POLICY

REFUND POLICY

1. No upfront payment or tuition fees are refundable once the student’s course has commenced.
2. If written notice of withdrawal is received by Adelaide Hospitality and Tourism School / Gateway Training (the training provider, hereafter referred to as AHTS) at least three working days prior to commencement of a program, a refund will be provided less a 10% administration fee. Refunds will be paid within 14 days of receiving written notice of withdrawal.
3. Refunds will only be made payable to the person who paid the fees in the first instance.
4. In the event of a course cancellation, all monies paid by the student will be refunded within 14 days.
5. A student may be suspended or dismissed at the discretion of AHTS due to unsatisfactory conduct, attitude or failure to follow the conditions contained in the Code of Practice Brochure (copies available at reception for perusal). No refund will be provided in these circumstances.

DEFERMENT POLICY

1. A student must notify AHTS in writing should there be an intention to defer studies. Any fees in credit will be held for a period of six months and can be utilised upon resumption of studies.
2. A student who defers their studies will incur a $50 administration fee.
3. After 6 months, fees held in credit will be forfeited and students will be required to pay the current fees for the course. Failure to notify the training provider in writing of deferment will render the student liable for fees accrued.
4. The student will need to reapply for the course on a new Registration Form at that time.